

Calvin J. Hurd
117 Rector Street
Elizabeth, New Jersey
June 23, 1941

Mrs. Effa Manley, Manager
Newark Eagles Baseball Club
156 Spruce Street
Newark, New Jersey

Dear Mrs. Manley:

I am now a graduate of Thomas Jefferson High School, and am now applying for positions in a secretarial-stenographic capacity.

In applying for such positions, it is essential that I give references as to my ability and character. I should like very much to give your name as a reference, with your permission.

Will you please inform me if I may use your name as a reference?

Yours very cordially,

Calvin J. Hurd
Calvin J. Hurd

ELizabeth 3-5877

cjh